



**RULES OF THE QUALITY ASSURANCE
AND INTERNAL ASSESSMENT SYSTEM**

AT THE ACADEMY OF FINE ARTS, PRAGUE

19 JULY 2017

On 19 July 2017, the Rules of the Quality Assurance and Internal Assessment System at the Academy of Fine Arts, Prague were registered with the Ministry of Education, Youth and Sports (reference number MSMT-19855/2017) in accordance with Section 36(2) of Act No. 111/1998 on institutions of higher education and amending and supplementing other acts (the Higher Education Act).

Mgr. Karolína Gondková

Director of the Department of Institutions of Higher Education



**RULES OF THE
QUALITY ASSURANCE AND INTERNAL ASSESSMENT SYSTEM
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Article 1

Initial Provisions

This internal regulation defines the rules of the system for the quality assurance of educational, creative and related activities and the internal quality assessment of educational, creative and related activities (hereinafter referred to as "Rules of the Quality Assurance and Internal Assessment System") at the Academy of Fine Arts, Prague (hereinafter referred to as "AVU") in accordance with Act No. 111/1998 Coll., on higher education and amending and supplementing other acts (the Higher Education Act), as amended (hereinafter referred to as "the Act"), and the AVU Statute.

Article 2 General Prerequisites for Quality Assurance and Internal Quality Assessment

1. AVU is an institution of higher education which focuses on the arts. It provides Master's degree programmes which do not follow on from Bachelor's degree programmes (hereinafter referred to as "Master's Degree Programmes"), Master's degree programmes which follow on from Bachelors study programmes (hereinafter referred to as "Follow-on Master's Degree Programmes") and doctoral degree programmes and provides higher education in the disciplines of painting, sculpture, graphic art and drawing, intermedia and new media, the restoration of art works, architecture and the theory and history of contemporary art. In this context, it develops artistic, scientific and research, developmental and other creative activities and plays a part in lifelong education. At the same time, AVU is a prominent cultural institution which, in the spirit of tradition, engages in shaping and developing culture and society.¹⁾
2. Pursuant to the provisions of Sections 21, 77a and 77b of the Act, AVU continuously evaluates its activities and publishes the results thereof.²⁾
3. The purpose of quality assurance and internal quality assessment is to support the development of AVU, namely in accordance with the concept of quality of education at European art universities, scientific, research, developmental, artistic and/or other creative activities in the field of contemporary visual arts, as well as cultural heritage.
4. Quality assurance shall mean the systematic and structured care, maintenance and improvement of the quality of educational, artistic, scientific, research and other creative activities.
5. Quality shall mean meeting or exceeding the standards that AVU sets for its activities, or exceeding usual practice.
6. Quality assessment shall mean the regular verification of whether and to what extent AVU fulfils its mission and objectives, meets the standards set for its activities and how it exceeds these standards.
7. Quality assurance and internal quality assessment shall be based on the definition of the AVU's mission and activities and on the concept of its development according to the Long-term (Strategic) Plan of Educational and Scientific, Research, Developmental, Innovation, Artistic and Other Creative Activities (hereinafter referred to as the "Strategic Plan").
8. The assessment process shall respect the specifics of AVU as an institution of higher education implementing study programmes in the field of art. It shall primarily monitor the quality of study programmes and the Institution's staffing to fulfil the mission of AVU in the approved strategic plan. Furthermore, it shall monitor the quality of both the domestic and international outcomes of the creative artistic activities of students and academic staff and their perception by art critics and the professional public.³⁾

¹⁾ Article 1 of the AVU Statute.

²⁾ Article 25 of the AVU Statute.

³⁾ Article 25 of the AVU Statute.

9. Quality assurance and internal quality assessment shall be based on the standards and procedures for quality assurance in the European higher education area and considers other national, European or international standards for the activities of institutions of higher education which focus on the arts, continuously responding to current developments in the academic community and the international art scene.
10. In assuring and internally assessing the quality of its activities, AVU shall cooperate with other institutions of higher education, especially those which focus on arts, as well as with the Academy of Sciences of the Czech Republic and other scientific institutions, gallery institutions, professional associations and other institutions of public life in the Czech Republic and abroad.

Article 3 Principles of Quality Assurance and Internal Quality Assessment

1. Quality assurance and internal quality assessment shall respect the specifics of each study programme.
2. Assessment shall be transparent and guided by substantive, professional and ethical criteria.
3. It shall be based on validated qualitative and quantitative data, shall at all times be set in context and consist of a critical assessment of the findings based on evaluation reports, expert assessments or questionnaire surveys.
4. Assessment is usually also based on feedback from academic staff, students, alumni or other relevant stakeholders.
5. Recommendations for further development of the assessed entity and in the case of identified deficiencies, recommended remedial measures within a specified timeframe, shall be an integral part of each and every assessment. When such timeframe expires, a follow-up assessment or follow-up inspection shall be carried out, depending on the nature of the case.

Article 4 Quality Assessment Bodies

1. The function of the Internal Evaluation Board shall be performed by the AVU Artistic Board (hereinafter referred to as the "Artistic Board").⁴⁾ The competence, powers and duties of the Artistic Board shall be governed by the Act, the AVU Statute and other internal regulations of the Academy of Fine Arts.
2. The Rector shall appoint an AVU employee, usually a member of the Rector's Advisory Board, to coordinate activities related to the quality assurance and internal assessment system.
3. The Artistic Council usually appoints a working group, consisting of members of the AVU Artistic Council or other experts, which carries out specific evaluations of study programmes, study facilities, AVU infrastructure, artistic and creative activities and/or related activities.

⁴⁾ Article 8 of the AVU Statute.

Article 5 System of Assurance and Internal Assessment of Educational Activities in Study Programmes

1. The minimum requirements for the quality of AVU's educational activities are set in particular by:
 - a) the Act,
 - b) Government Regulation No. 274/2016 Coll., on Standards for Accreditation in Higher Education, and Government Regulation No. 275/2016 Coll., on Areas of Education in Higher Education, c) Study and Examination Regulations,
 - d) Rules of the Habilitation Procedure and the Procedure for Appointment as Professor,
 - e) standards of study programmes.
2. Support for the development of the quality of educational activities in study programmes shall be implemented mainly through:
 - a) evaluation of the study programmes,
 - b) feedback from members of the academic community and alumni on the quality of teaching, the organisation of studies, study facilities and infrastructure,
 - c) monitoring the progress and results of admissions and studies, including ensuring equal access to admissions and studies,
 - d) tracking academic failure,
 - e) monitoring the artistic and other creative activities of students and teachers,
 - f) monitoring the success rate of graduates of the study programme,
 - g) evaluation of the international dimension of the study programme,
 - h) identification of strengths, weaknesses, risks and opportunities for further development of the study programme.
3. The evaluation of any study programme shall be carried out by a working group proposed by the Artistic Council at least once during the period of its accreditation.
4. The assessment report shall be discussed at a joint meeting of the Artistic Council, the working group, the owner of the evaluated programme and at least one academic staff member involved in its implementation.
5. After the approval of the study programme assessment report, a summary of its results shall be published in the Report on the Quality Assessment of Educational, Creative and Related Activities.

Article 6

Internal Quality Assessment of Lifelong Education Programmes The

assessment of a lifelong education programme usually consists of:

- a) feedback from participants and graduates on the quality of teaching, organisation and facilities of the lifelong education programme,
- b) a statement from the head teacher of the studio in which the teaching took place,
- c) monitoring and evaluation of data collected mainly in the preparation of the annual report on the AVU activities.

Article 7 Internal Quality Assessment of Artistic and Creative Activities

1. The academic community of AVU actively carries out artistic and other creative activities both at the school and on the Czech and international art scene.
2. The conceptual development of creative activities at AVU shall be ensured mainly through programmes to support art, science and research with an emphasis on excellence of their outcomes.
3. The assessment of artistic activities shall be monitored on the basis of the Register of Artistic Outcomes (RUV) database and other tools for recording and evaluating activities in the art scene.
4. Scientific, research and other creative activities shall be monitored and assessed on the basis of research evaluation by the Government Council for Science and Research, bibliometric data and other outputs.

Article 8 Internal Quality Assessment of Related Activities

1. The quality assessment of related activities shall mean the evaluation of activities that support educational and creative activities.
2. Such evaluation shall usually focus on:
 - a) management and administration of AVU,
 - b) use of resources (especially human, financial),
 - c) infrastructure,
 - d) information system,
 - e) artistic and gallery activities,
 - f) publishing and editorial activities,
 - g) cooperation with other universities.

Article 9 Assessment Reports and Other Strategic Documents

1. The system of quality assurance and internal assessment at AVU includes, without limitation, the following strategic documents:

- a) AVU's Strategic Agenda and Annual Strategic Agenda Implementation Plan,⁵⁾
 - b) report on the implementation of the Strategic Agenda,
 - c) Annual Report on AVU activities⁶⁾ and Annual Financial Report,⁷⁾
 - d) report on the internal quality assessment of educational, creative and related activities⁸⁾ (hereinafter referred to as the "Internal Assessment Report").
AVU shall also use other forms of evaluation of all its activities⁹⁾
2. The Internal Assessment Report shall be based on evaluations carried out at AVU during the past five years or during the period that has elapsed since the previous report was prepared.
 3. The Internal Assessment Report shall consist mainly of the following parts:
 - a) description of evaluations that have been carried out,
 - b) main results of such evaluations,
 - c) preventive or corrective measures taken,
 - d) assessment of strengths, weaknesses, opportunities and risks,
 - e) recommendations for further development of AVU and the system of quality assurance and internal assessment.⁹⁾
 4. An addendum to the Internal Assessment Report¹⁰⁾ is usually prepared together with the Annual Report on AVU activities.
 5. The overall results¹²⁾ of the Internal Assessment Report and its supplements are described in the Annual Report on AVU activities.

Article 10 Final Provisions

1. Pursuant to Section 9(1)(b)(3) of the Act, this Internal Regulation was approved by the Academic Senate of AVU on 21 June 2017.
2. Pursuant to Section 36(4) of the Act, this Internal Regulation shall become a valid legal instrument on the date of registration by the Ministry of Education, Youth and Sports.
3. This Internal Regulation shall enter into force on the first day of the calendar month following the day on which it becomes a valid legal instrument.

doc. MgA. Tomáš Vaněk, m.p.
Rector

⁵⁾ Sections 9(1)(i) and 21(1)(b) of the Act.

⁶⁾ Sections 9(1)(d) and 21(2) of the Act.

⁷⁾ Sec. 9(1)(d) and Sec. 21(3) of the Act.

⁸⁾ Sec. 77b(3)(b) of the Act.

⁹⁾ Article 25 of the AVU Statute.

⁹⁾ Sec. 85(b) of the Act.

¹⁰⁾ Sec. 77b(3)(b) of the Act.

¹²⁾ Sec. 21(2)(b) of the Act.